

## **ENROLLMENT INSTRUCTIONS**

We're glad you are ready to begin your journey to financial wellness. Financial Pathway is equipped with features designed to identify your unique financial situation and help find ways to improve it. Getting started is easy and the process will only take a few steps!

1. Visit <u>www.financialpathway.com</u> and click the **Login** button on the top right corner —

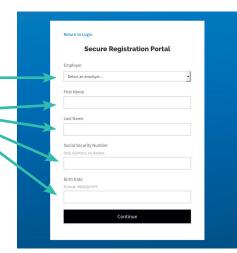


2. Click the **Register** button located towards the bottom of the login window

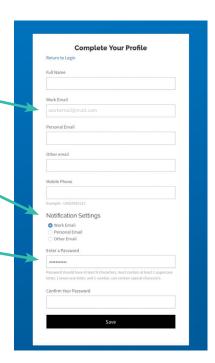


- 3. The next page will prompt you to enter some **personal information**.
  - a. Select your  $\mbox{\bf employer}$  from the drop-down menu
  - b. Enter your name, Social Security number, and your date of birth.
  - c. Click Continue

Please note: It's very important that you format the information as noted in each section. If you are unable to advance from this screen, please double check the formatting. Please contact customer service for assistance if you continue to receive errors.



- 4. The following screen will ask you to enter more personal information.
  - a. You will notice your **work email** will be pre filledin for you. **You will use this email to access your account each time you log in.**
  - b. Continue by filling in your **personal information** and select where you would like to receive your account **notifications**.
  - c. Then **enter a password** for your account that meets the security conditions noted below the text field.
  - d. Click Save to continue.



5. A **confirmation code** will then be sent to your email to authenticate the account. Enter it in when you receive it.

Please allow up to five minutes to receive the code. Be sure to check your spam or junk folders if you do not see the email.



6. You are now ready to begin using **Financial Pathway!** 

Here's what you can expect:

- Our **Learning Modules** will help you better understand topics like debt management, mortgages, credit score impact, and more!
- The **Planning Toolkit** helps you identify your near and far financial goals as well as trends in spending. You can connect all your financial accounts for centralized analysis.
- You can now access your RAMS/TCG Administrators account from this portal.

